



Revision 7/10/2020

COVID 19 Trip Coordinator Checklist		✓
Day Trip Planning and Communication		
Participant Registration		
• Maximum trip size per state guidelines (including Coordinator)		
• Trip closed or waitlisted after maximum reached		
• All participants are registered with Trip Coordinator		
• All non-Rovers submit Waiver		
• Participants cannot attend if sick		
• Participants notify Trip Coordinator if they cannot attend		
• Participants notify all if sick within 14 days of trip		
Destination		
• Location close to home		
• Research destination closures & restrictions		
• Plan B option		
Logistics		
• No carpooling		
• Travel directly to destination as possible		
• Equipment locker instructions (if needed)		
• Sharing gear/close interaction not recommended		
Conservation trip		
• Partner has sanitized gear to share		
• Participants bring own PPE		
Day of and During Trip		
Confirm destination open		
Confirm if Plan B needed		
Rules & Recommendations – Communicate to Participants		
• Follow social distancing and local requirements		
• Minimize exposure to common use settings (gas stations, visitor centers, etc)		
• Each participant must perform activities below highest skill level		
• Maintain minimum 6 feet distance		
• Avoid congregating in crowded areas		
• Encourage mask use in crowded areas or where required by applicable authority		
• Wash hands often or use hand sanitizer		
• Do not share personal equipment, utensils, food, etc unless from same household		
Conservation trip		
• Follow most conservative guidelines between Rovers & partner organization		